

LinkedIn Learning

What is LinkedIn Learning?

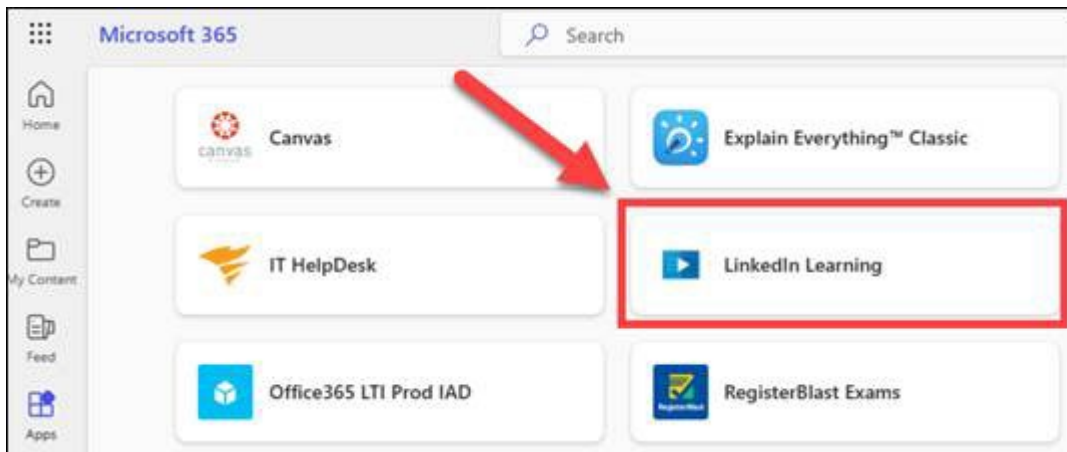
LinkedIn Learning is a platform that offers employees a wealth of resources to enhance their professional development. Courses in educational technology enable faculty and staff to navigate the transition to digital learning environments effectively. Additionally, management and leadership courses equip administrators with the skills needed to lead academic institutions with innovation and adaptability.

Professional development topics such as diversity, equity, and inclusion foster a more inclusive campus environment. Technical courses in data analysis and Microsoft 365 software can empower employees with practical, in-demand skills that are needed on a regular basis. These offerings collectively empower higher education professionals to stay ahead in an ever-changing industry and deliver a high-quality, inclusive, and technologically advanced educational experience to their students.

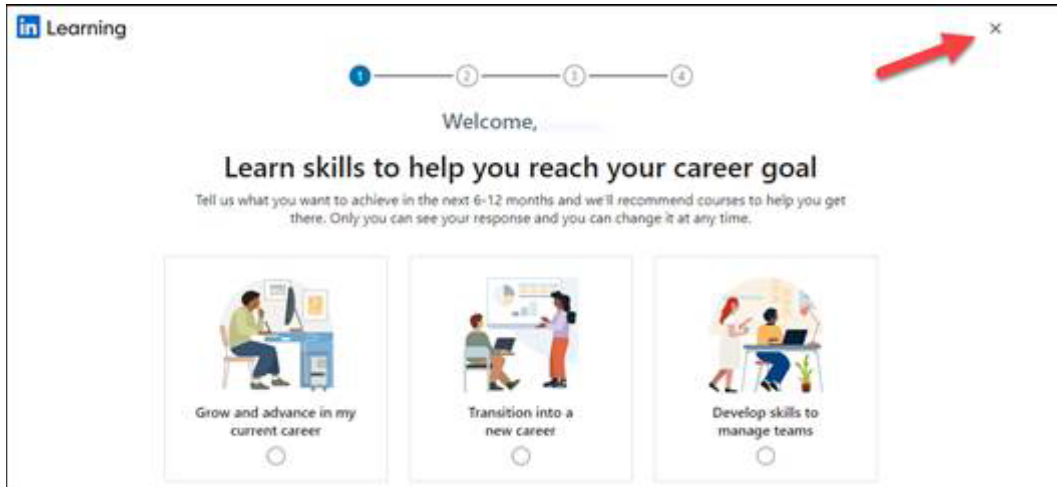
Activating LinkedIn Your Learning License

To activate your free LinkedIn Learning license, log on to office 365 and follow these simple steps.

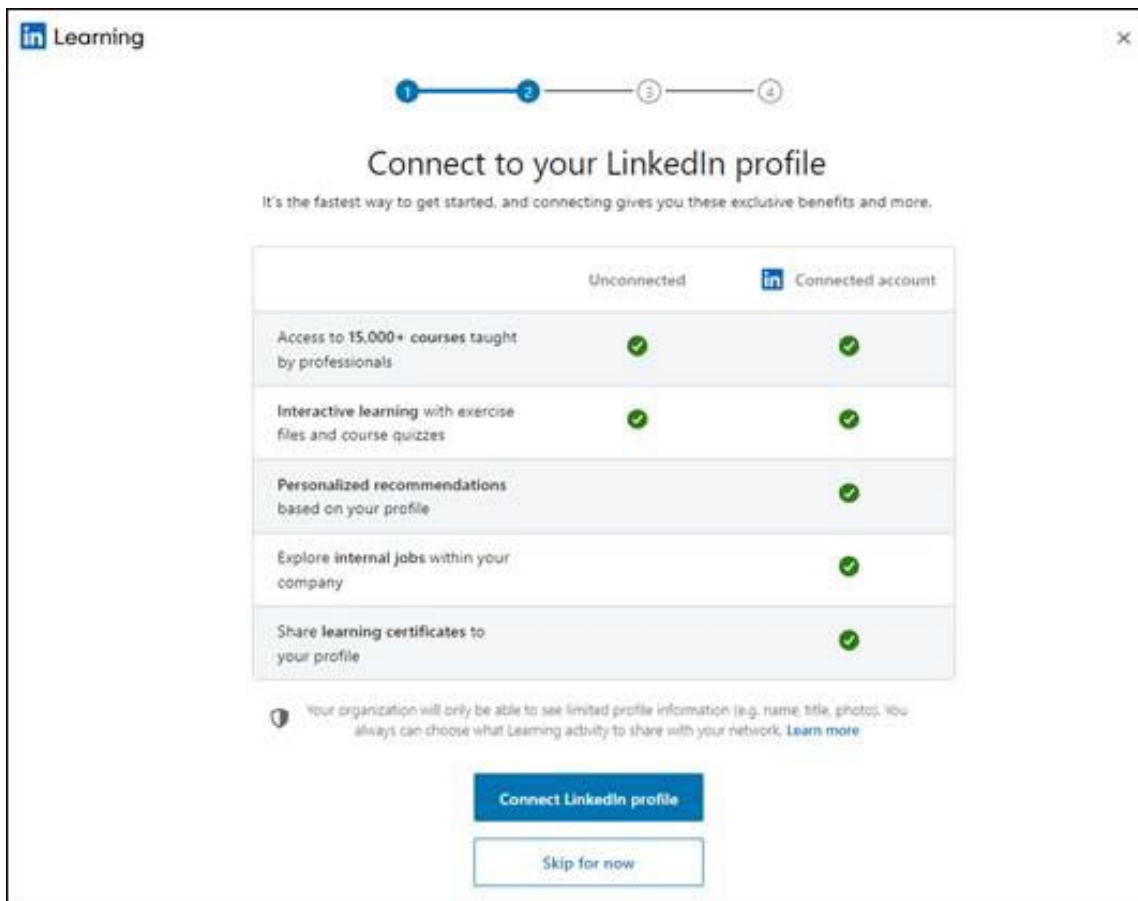
1. Find the LinkedIn Learning app on your Microsoft 365 dashboard. If you can't see it, click the waffle menu from the top-left corner and click the "All apps" link. You can also type "LinkedIn Learning" in the search field.



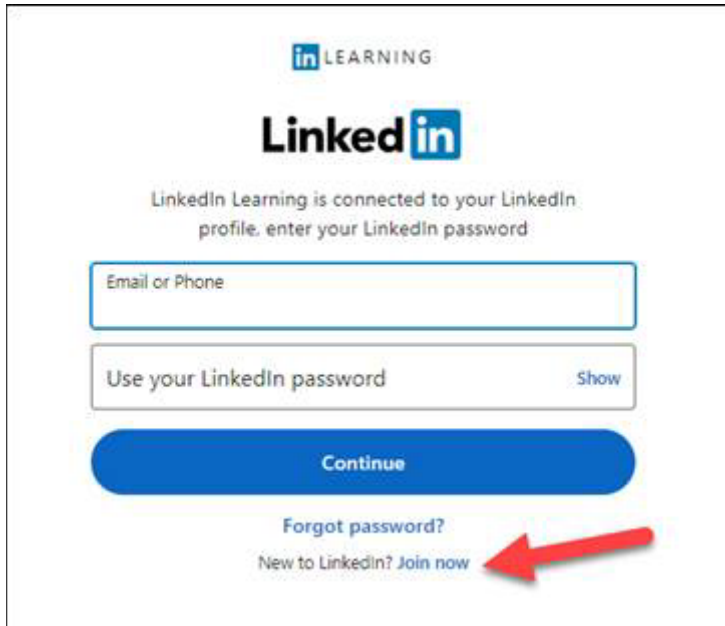
- After launching the app, you will be asked some onboarding questions, such as your career goal. You can skip that question if you are not ready to answer it by clicking the “X”.



- Next, you will be asked to connect to your existing personal LinkedIn profile. You can choose to connect, or “Skip for now” if you don’t currently have a LinkedIn account. There are certain advantages of connecting to your existing LinkedIn profile as shown below. You can always disconnect it if you change your mind later.

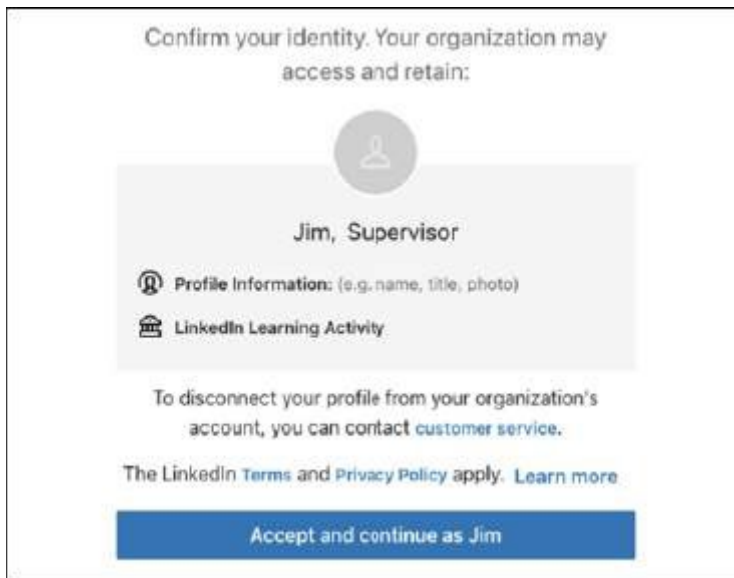


4. If you already have a LinkedIn profile, sign in using your personal credentials. If you don't have a LinkedIn profile yet, click **"Join now"**.



The screenshot displays the LinkedIn Learning sign-in interface. At the top, it says 'in LEARNING' and the LinkedIn logo. Below that, it states 'LinkedIn Learning is connected to your LinkedIn profile. enter your LinkedIn password'. There are two input fields: 'Email or Phone' and 'Use your LinkedIn password' with a 'Show' toggle. A blue 'Continue' button is centered below the fields. At the bottom, there are two links: 'Forgot password?' and 'New to LinkedIn? Join now'. A red arrow points to the 'Join now' link.

5. Next, click **"Accept and continue"** after confirming your identity.

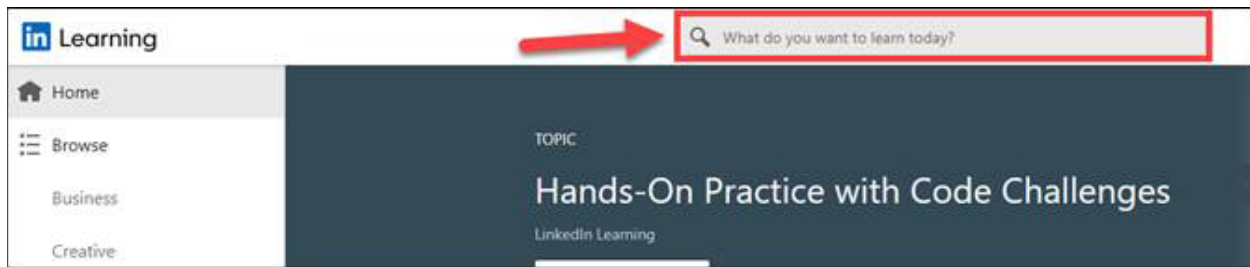


The screenshot shows the identity confirmation screen. It starts with the text 'Confirm your identity. Your organization may access and retain:'. Below this is a profile card for 'Jim, Supervisor'. The card includes a profile icon and lists two items: 'Profile Information: (e.g. name, title, photo)' and 'LinkedIn Learning Activity'. Underneath the card, it says 'To disconnect your profile from your organization's account, you can contact customer service.' and 'The LinkedIn Terms and Privacy Policy apply. Learn more'. At the bottom, there is a blue button labeled 'Accept and continue as Jim'.

6. Finally, follow the prompts to set the skills you are interested in learning, set your weekly learning goals, and you are ready to get started!

Searching for Content

To search for content, type what you are looking for in the search box and hit Enter.



LinkedIn Support

For technical support, click the dropdown menu located under your profile picture. Then, click **Get Help**. For other questions related to the platform, contact the Center for Teaching Excellence at cte@clarksoncollege.edu.

