

Create a lecture

To create a YuJa lecture for your course, follow the steps described in the **YuJa Quick Start Guide**. This handout can be found on the CTE website under on the Documents page: cte.clarksoncollege.edu/documents/.

Edit a video

Navigate to your **Media Library** (click the **YuJa** link from course navigation, then **Manage Media**) and find the video you want to edit. YuJa provides this short video tutorial describing how to use the video editor.

[Using the Video Editor*](#)

Captions and Transcripts

When a new video is added to your Media Library, YuJa uses voice-to-text technology to generate **captions** and a **transcript**. It will take a few minutes before they are available. The accuracy of the captions will depend on the quality of the audio. The auto-captions have improved significantly compared to when we first started using YuJa. If it is necessary to edit the captions, this can be done. YuJa provides this tutorial describing how.

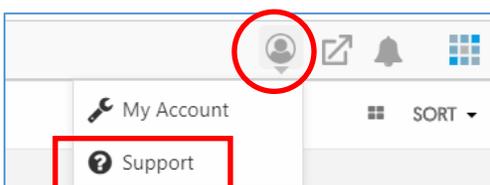
[Editing Captions in the Video Editor*](#)

Video Quizzes in YuJa

You can add quiz questions to your YuJa video. You can use this to keep students engaged and to let them check their understanding. YuJa provides this tutorial describing how to create a video quiz.

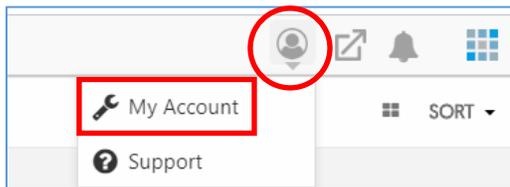
[Using Video Quizzes*](#)

*To find these and other YuJa tutorials, click on the avatar in the upper right corner of the YuJa screen. From the drop-down menu, select **Support**. A dialogue box will open. Click on **Product Docs** and search to find tutorials on any feature in YuJa.

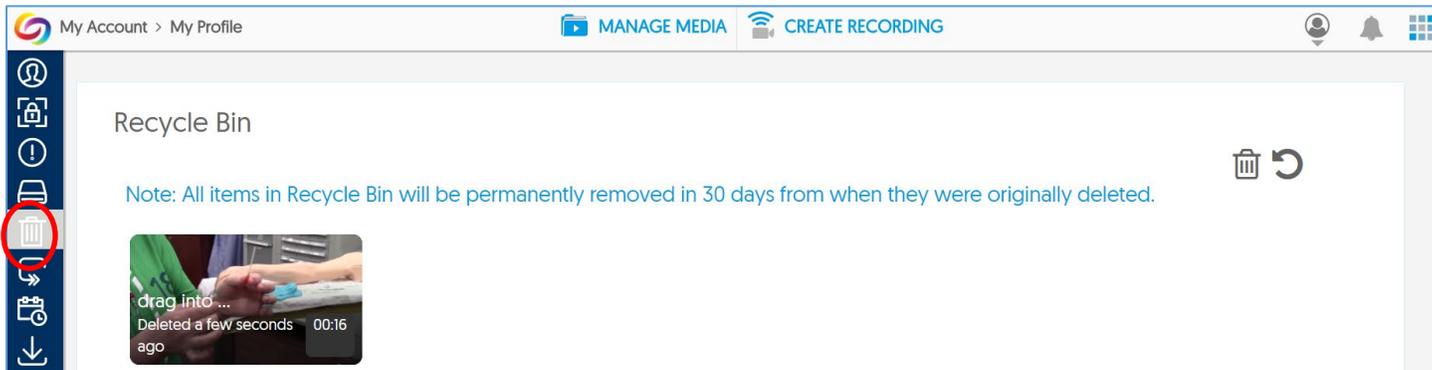


Deleted Files

Deleted videos go to the YuJa **Recycle Bin** where they will be permanently removed after 30 days. To access the Recycle Bin, click on the avatar in the upper right corner and select **My Account**.

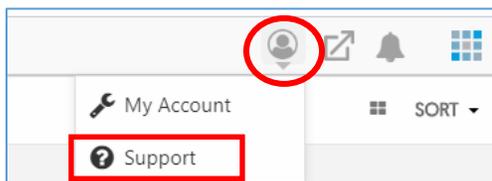


Click on the **Recycle Bin** icon to see all the files in your Recycle Bin. If you hover over a video, you can select **Restore**.



Technical Support

Click on the avatar in the upper right corner, and from the drop-down menu, select **Support**.



This box will open, offering help in the form of email, message, phone support and product documentation.

